**UNIT REPORT Risk Management** SACSCOC REPORT

# **Risk Management**

## **Hire Compliance Officer**

**Goal Description:** 

## Minimize Risk To Employees And Facilities

### **Goal Description:**

The primary goal of the Risk Management Department is to minimize risk to employees and facilities. **RELATED ITEMS** 

#### **RELATED ITEM LEVEL 1**

## **Emergency Operations Planning**

### **Performance Objective Description:**

Completion of the Emergency Operations Plan (EOP) including functional annexes necessary to achieve level of preparedness defined as "Basic" based on criteria established by the Texas Division of Emergency Management.

NOTE: This function has been moved to UPD to commence 9/1/2016.

### **RELATED ITEM LEVEL 2**

# **Basic BCP Checklist/Crosswalk**

# **KPI Description:**

A checklist (Texas Continuity Crosswalk) will be used to document progress in completing the basic Business Continuity Plan (BCP). The goal for completion is December 2014. Once the Basic plan is complete, we want to sustain the basic level through training and simulation exercises. Exercises are evaluated according to the Homeland Security Exercise and Evaluation Program(HSEEP).

### **Results Description:**

BCP checklist compliance confirmed by SORM approving the BCP.

NOTE: This function moves to UPD 9/1/2016.

**RELATED ITEM LEVEL 2** 

## **Consultant Selection**

## **KPI Description:**

Selection of a consultant by 1/30/2013 to develop the University's Business Continuity Plan is paramount to the completion of the Emergency Operations Planning objective. The consultant is to deliver the completed plan by 10/1/2014. The criteria for selecting the consultant is identified in the attached Request for Proposal.

### **Results Description:**

# **Training Sessions KPI Description:**

At least 6 safety and/or emergency preparedness training sessions will be held annually. Internal and external presenters will deliver training that meets or exceeds regulatory requirements.

**Results Description:**